

FAX

CONFIDENTIAL

TO

Name _____

Company _____

Fax _____

Phone _____

FROM

Name _____

Company _____

Fax _____

Phone _____

Date _____ Time _____ Pages, including this one _____

Re _____

☐ Urgent

☐ For review

☐ Please reply

Notes

Confidential

This fax is meant only for the person named above. It may contain private information. If it reached you by mistake, please do not read, copy or share it. Call the sender at the number above, then destroy every page you received. Thank you.